



Pradeep Memorial

COMPREHENSIVE COLLEGE OF EDUCATION
Affiliated to G.G.S.I.P. University
Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086
(7290037803, 7290037804 Email: pmc.college@gmail.com

Leave Rules

We have a convenient leave policy for the benefit of all the staff members.

LEAVE IS NOT A RIGHT IT IS A PRIVELIGE

1. 12 days Casual leave in a year any member wishes to avail it, must apply in advance so the teaching should not be affected.
2. 15 days academic leave to attend seminar/workshop
3. 10 days medical leave
4. 15 day half pay leave on medical ground
5. Maternity leave for 3 months
6. Study leave for pursuing higher education-Ph.D programme restricted to 6 months
7. Extra-ordinary leave (without pay) on long medical treatment.

Pradeep Memorial Comprehensive College of Education

Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) DEEPIKA RAI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
<u>Assistant Lecturer</u>	<u>01/08/2023</u>	<u>15600 - 39100</u>	<u>Yes</u> <u>01/08/2023</u>

3. Educational Qualifications: M.A (Political Science), M.Ed

4. (a) Married/Unmarried :
(b) No. of dependants: Relationship

5. Period for which the Study Leave is required (with dates):

6. Purpose for which Study Leave is required

7. University /Institution to be joined:

(a) Name: BABA MAST NATH UNIVERSITY

(b) State: HARYANA

(c) Country: INDIA

(d) Contact address and telephone number during the leave period:

Postal address: 81-A DATA RAM PARK DEENPUR,
NAJAFGARH, NEW DELHI....

(ii) E-Mail: 1100431.drprikashrai2506@gmail.com

(iii) Telephone Number (.....) (9868916866)
STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)
9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original.
- (b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original.
10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
20/11/2024 to 28/11/2024	Ph.D	

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details:
12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.
13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 25/10/2025


Signature of the Applicant


PRINCIPAL
P.M.C. College Of Education
Preetap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Pradeep Memorial Comprehensive College of Education
Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) DEEPTIKA RAI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
Assistant Lecturer	01/08/2023	15600 - 39100	Yes, 01/08/2023

3. Educational Qualifications: B.Ed, M.Ed,
M.A (Hons) Political Science.

4. (a) Married/Unmarried :
(b) No. of dependants: Relationship

5. Period for which the Study Leave is required (with dates):

6. Purpose for which Study Leave is required (Field work)

7. University /Institution to be joined:

(a) Name: BABA MAST NATH UNIVERSITY

(b) State: HARYANA

(c) Country: INDIA

(d) Contact address and telephone number during the leave period:

Postal address: Baba Mast Nath University
Asthal... Bahar... Rahtak - 124021

(ii) E-Mail: ...@...bmu.ac.in

(iii) Telephone Number (.....) (.....)
STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original.

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original.

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
4 Jan to 10 Jan 2024		

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details:

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 21/1/2024


Signature of the Applicant

Pradeep Memorial Comprehensive College of Education
Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) DEEPIKA RAI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
<u>Assistant Lecturer</u>	<u>01/08/2023</u>	<u>15600 - 39100</u>	<u>Yes</u> <u>01/08/2023</u>

3. Educational Qualifications: B.Ed, M.Ed
M.A (Hons) Political Science

4. (a) Married/Unmarried :
 (b) No. of dependants: Relationship

5. Period for which the Study Leave is required (with dates):

6. Purpose for which Study Leave is required (Field work)

7. University /Institution to be joined:

(a) Name: BABA MAST NATH UNIVERSITY

(b) State: HARYANA

(c) Country: INDIA

(d) Contact address and telephone number during the leave period:

Postal address. Baba Mast Nath University
Arthal Bohar, Rohtak - 124021

(ii) E-Mail: www.bmnu.ac.in

(iii) Telephone Number (.....) (.....)
 STD Code

Fax: (.....) (.....)


PRINCIPAL
P.M.C. COLLEGE OF EDUCATION
PRATAP VIHAR, KIRARI EXTN.
NANGLOI, DELHI-110085

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original.

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original.

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
28 May - 6 Jun. 2024		

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details:

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Deyptika
Signature of the Applicant

PRINCIPAL
P.M.C. COLLEGE OF EDUCATION
PRATAP VIHAR, KIRARI EXTN.
NANGLOI, DELHI-110036

Pradeep Memorial Comprehensive College of Education
Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) **POONAM KUMARI**

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
ASSISTANT PROFESSOR	03/09/2014	Rs 15,600-39,100 Rs 21,000/-	

3. Educational Qualifications: **M.Sc. M.Ed - NET (Education)**

4. (a) Married/Unmarried: **Married**
(b) No. of dependants: **2** Relationship **daughters**

5. Period for which the Study Leave is required (with dates): **19/07/2022 to 24/09/2022**

6. Purpose for which Study Leave is required **Exams.**

7. University /Institution to be joined: **IGNOU**

(a) Name: **Indira Gandhi National Open University**

(b) State: **Delhi**

(c) Country: **India**

(d) Contact address and telephone number during the leave period:

Postal address. **RITES FLATS, D-1/3, ASTHOR VIHAR**

PHASE-3, DELHI-110052

(ii) E-Mail: **pppp.19999424@gmail.com**

(iii) Telephone Number **(80-26176864) (9711942871)**
STD Code

Fax: **(.....) (.....)**

Pradeep Memorial Comprehensive College of Education
Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) POONAM KUMARI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
<u>ASSISTANT PROFESSOR</u>	<u>03/09/2014</u>	<u>Rs 15,600-39,100</u> <u>Rs 21,000/-</u>	

3. Educational Qualifications: M.Sc. M.Ed. - NET (Education)

4. (a) Married/Unmarried: Married
(b) No. of dependants: 2 Relationship daughters

5. Period for which the Study Leave is required (with dates): 19/07/2022 to 24/07/2022

6. Purpose for which Study Leave is required Exams.

7. University /Institution to be joined: IGNOU

(a) Name: Indira Gandhi National Open University

(b) State: Delhi

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address: RITES FLATS, D-1/3, ASTHOR VIHAR

PHASE-3, DELHI-110052

(ii) E-Mail: pppp.singh24@gmail.com

(iii) Telephone Number (.....) (.....) (.....)
STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original. N O

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original. N O

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
4/9/2020 to 28/11/2020	Ph.D	No
19/12/2022 to 24/12/2022	Ph.D	No
21/5/2022 to 8/5/2022	Ph.D	No

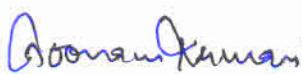
11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details: N / A

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 15/7/2022


Signature of the Applicant

Granted 
PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Pradeep Memorial Comprehensive College of Education

Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) POONAM KUMARI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
<u>ASSISTANT PROFESSOR</u>	<u>03/09/2014</u>	<u>Rs 15600/-39,109/- Rs 21,00</u>	

3. Educational Qualifications: M.Sc. MEd . NET (Education)

4. (a) Married/Unmarried: Married

(b) No. of dependants: two Relationship - daughters

5. Period for which the Study Leave is required (with dates): 02/05/22 to 8/05/22

6. Purpose for which Study Leave is required - Ph.D

7. University /Institution to be joined: Acharya Nagarjuna University

(a) Name: Acharya Nagarjuna University -Guntur

(b) State: Andhra Pradesh

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address. RITES FLATS D-1/3, ASTHOMA VIHAR

PHASE-3, DELHI - 110052

(ii) E-Mail: ppbprrrr24@gmail.com

(iii) Telephone Number (911992871) (8076176864)

STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original. *N-A*

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original. *N-A*

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
4/9/2020 to 28/11/2020	Ph.D	no
14/12/2022 to 24/12/2022	Ph.D	no

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details: *N-A*

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 29/4/2022

Qooram Juman
Signature of the Applicant

Granted *dated*
PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Pradeep Memorial Comprehensive College of Education
Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) **POONAM KUMARI**

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
ASSISTANT PROFESSOR	03/09/2014	Rs 5,600-39,100 Rs 21,000/-	

3. Educational Qualifications: **M.Sc. M.Ed. NET (Education)**

4. (a) Married/Unmarried: **Married**
(b) No. of dependants: **2** Relationship - **daughters**

5. Period for which the Study Leave is required (with dates): **19/02/2022 to 24/02/2022**

6. Purpose for which Study Leave is required **Ph.D.**

7. University /Institution to be joined:

(a) Name: **ACHARYA NAGARJUNA UNIVERSITY, Guntur**

(b) State: **Andhra Pradesh**

(c) Country: **India**

(d) Contact address and telephone number during the leave period:

Postal address. **RITES FLATS, D-1/3, ASTHAK VIHAR
PHASE-3, DELHI-110052**

(ii) E-Mail: **ppppbrrrrr24@gmail.com**

(iii) Telephone Number (**971942871**) (**8076176864**)
STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

N/A

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original.

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original.

N/A

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
4/9/2020 to 28/11/2020	Ph.D	No

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details:

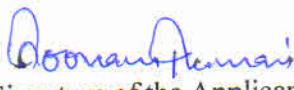
N/A

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 15/2/2022


Signature of the Applicant

Granted
Abin
PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Pradeep Memorial Comprehensive College of Education

Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) POONAM KUMARI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
<u>ASSISTANT PROFESSOR</u>	<u>03/09/2014</u>	<u>Rs 15,600-39,100</u> <u>Rs 21,000/-</u>	

3. Educational Qualifications: M.Sc., M.Ed. NET (Education)

4. (a) Married/Unmarried: Married

(b) No. of dependants: 2 Relationship daughters

5. Period for which the Study Leave is required (with dates): 4/09/2020 to 28/11/2020

6. Purpose for which Study Leave is required Ph.D

7. University /Institution to be joined: Acharya Nayanjana University

(a) Name: Acharya Nayanjana University, Gurukul

(b) State: Andhra Pradesh

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address: 118, Fl 4, Street No 5, Santoshi Bagh

Sarai Rohilla, Delhi - 110007

(ii) E-Mail: p.p.perrrr24@gmail.com

(iii) Telephone Number (.....) (.....)
STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original. N/A

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original. N/A

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
No	No	

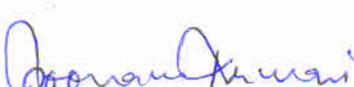
11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details: N/A

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 30/8/2020


Signature of the Applicant

Granted
Harish PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086



Pradeep Memorial

COMPREHENSIVE COLLEGE OF EDUCATION
 Affiliated to G.G.S.I.P. University

Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086

Ref. No. P.M.C. 10.19 | 2016

Dated.... 14 | 01 | 2016

NO OBJECTION CERTIFICATE

This is to certify that Mr./Ms. SONIL KUMAR PANDEY is employed with our organization since oct 2013 as Asstt. professor (Education). Mr/Ms has 2 yrs 3 months years of experience in our organization.

We allow/relieve him/her immediately for joining Ph. D (Education) program on Full-time/Part-time basis.

Principal
 (Signature of Head of Organization & seal)

P.M.C. College of Education
 Date: 14/01/2016

Received
 14/01/2016

Hans
 P.M.C. College of Education
 Pratap Vihar, Kirari Extn..
 Nangloi, Delhi- 110086



Pradeep Memorial

COMPREHENSIVE COLLEGE OF EDUCATION

Affiliated to G.G.S.I.P. University

Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086

64598301
25470655
Fax: 25485021

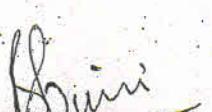
Ref. No. Pmc/11.62/2017

Dated: 07/01/2017

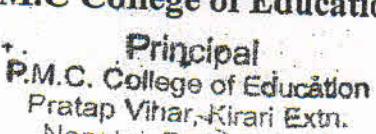
No Objection Certificate

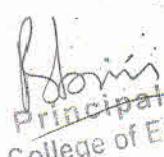
This is to certify that Ms. Usha Sehrawat, D/o Sh. Ram Kumar Sehrawat is working as an Asstt. Professor in Education in our college. We have no objection, if she will pursue her Ph.D from Bundelkhand University, Jhansi.

I wish her success in life.


Dr. Bharti Dimri
(Principal)

P.M.C College of Education


Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086


Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086



Pradeep Memorial

COMPREHENSIVE COLLEGE OF EDUCATION

Affiliated to G.G.S.I.P. University

Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086

Ref. No. PMC/1426(A)/2019

011-64598301

011-64598306

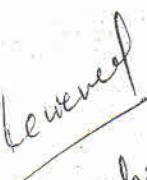
Dated 07/01/2019

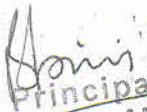
No Objection Certificate

This is to certify that Mr. Manish S/o Sh. Mange Ram is working as an Asstt. Professor in Education in our college. We have no objection, if he will pursue his Ph.D from Department of Education, University of Delhi.

I wish him success in life.


Dr. Bharti Dimri
(Principal)
Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi- 110086


Manish
07/01/2019


Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi- 110086